


committee to assess their capability in executing public works. No agency shall be permitted to undertake public works after 01 April 2015 unless it is authorised by the Government for fresh accreditation. However the existing Agencies are permitted to undertake public works till 31 March 2015.

By Order of the Governor
Dr.K.M.ABRAHAM
Additional Chief Secretary (Finance)

To

The Accountant General (A&E) Kerala, Thiruvananthapuram
The Accountant General (G&SSA) Kerala, Thiruvananthapuram
The Accountant General (E&RSA) Kerala, Thiruvananthapuram
All Heads of Departments and Offices
All Departments of Secretariat
All Private Secretaries to Ministers
Private Secretary to Chief Minister
Private Secretary to the Leader of Opposition
All Secretaries to Government
The Registrar, High Court of Kerala
The Secretary, Kerala Human Rights Commission,
Thiruvananthapuram
The Secretary to Governor
✓ The Nodal Officer, www.finance.kerala.gov.in
Stock file/Office Copy

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Section Officer

**PROFORMA FOR FURNISHING PROPOSALS FOR ACCORDING
ACCREDITATION BEFORE THE SELECTION COMMITTEE**

Sl.No	Item	Details to be filled by the Applicant
A	General details and Structure	
1	Registered name of the Agency	
2	Registration No and address	
3	Year of registration	
4	Legal status(whether registered as per Companies act, societies act etc)	
5	Principal place of business	
6	Year of commencement of business	
7	Brief description of the Company including details of its main lines of business	
8	Name, designation, address and phone numbers of authorised signatory of the Applicant	Name: Designation: Company: Address: Phone No.: Fax No.: E-mail address:
9	Does the Applicant's firm/ company combine functions as a consultant or adviser along with the functions as a contractor and/or a manufacturer? Yes/No	
10	Organisational structure of the firm/company with details of permanent/sanctioned staff strength	
11	Whether the firm intends for subcontracting its assignment –Yes/No If Yes, give details of type of works intends to be sub-contracted	

12	Geographical spread of the firm with details of branch offices etc	
B	Resources	
1	Present details of staff in technical, administration , financial, skilled and unskilled with qualification and experience with current engagement	
2	Details of equipments, plant and machinery owned by the firm/ company with its present status and location	
3	Does the Applicant intend to borrow or hire temporarily, personnel of specified skills for performance of the Consulting Services? Yes/No If Yes give details	
C	Financial Status	
1	Financial status of the firm/ company – audited accounts/ balance sheet for past three years to be submitted	
2	Turnover of the firm/company for the past five years(minimum three years to be submitted)	
3	Value of work in hand	
4	Details of assets of the firm/ company like land, buildings etc	
5	Sources of income of the firm/company	
D	Experience	
1	Details of experience in executing public works- details of major works executed in the past five years	
2	Value of construction works executed in each year during the last five financial years (updated to 31.03.2014 price level assuming 5% inflation for Indian Rupees every year) with no.of years	

	prescribed for the completion of works	
3	Value of existing commitments (as on 31-3- 2014) for on-going construction works	
4	Details of works in hand with nature , scope and amount of contract	
5	Bid Capacity	
E	Liabilities	
1	Outstanding liabilities if any to Government/Bank/financial institutions	
2	Details of court cases pending if any.	
3	Has the Applicant been penalized by any organization for poor quality of work or breach of contract in the last five years? Yes/No, if Yes give details	
4	Has the Applicant been blacklisted by any Government department/ Public Sector Undertaking in the last five years? Yes/No, if Yes give details	
5	Details of allegations/complaints/ vigilance enquiries with respect to the Government works carried out by the firm/company if any	

(Signature, name and designation of the authorised signatory)

For and on behalf of