



GOVERNMENT OF KERALA

Abstract

Finance Department - Implementation of e-tendering system in all Government Departments/PSUs - Constitution of e-tender Cell in Finance Department - orders issued.

FINANCE (IND & PW.B) DEPARTMENT

G.O. (P) No. 15/2013/Fin.

Dated, Thiruvananthapuram 07/01/ 2013.

- Read: - (1) G.O (MS) No.36/11/ITD. Dated, 07.12.2011.
(2) G.O (MS) No.18/12/ITD. Dated, 08.10.2012.
(3) Minutes of the review meeting on e-tendering held by Chief Secretary on 11.12.12.

ORDER

As per Government Order 1st cited , detailed orders for the implementation of e-procurement in Government Departments were issued to enhance transparency and efficiency in public procurement activities. In the Government order 2nd cited, it has been ordered that, by 31st March 2013, all Government Departments/Boards/PSUs shall follow e-government procurement for all tenders involving cost above Rs.25 lakh. As per reference 3rd cited, *it was* decided that an e-tender Cell shall be constituted in Finance Department for effective monitoring and implementation of e- tendering activities.

2. In view of the above, Government are pleased to constitute an e-tender Cell in Finance Department. An Under Secretary /Deputy secretary level officer shall be given additional charge of the Cell along with one Assistant Engineer / Assistant Executive Engineer level officer each from Public Works Department and Water Resources Department as domain experts and one representative from IT department. The Cell should closely monitor all e-tender activities of Government Departments/PSUs implemented through the website 'www.etenders.kerala.gov.in.'

3. In order to ensure complete confidentiality and anonymity in tendering activities, payment towards EMD and cost of tender forms shall be collected online using the payment gateway of State Bank of Travancore (SBT). The bidders will have the freedom to use either online payment through SBT's Internet Banking or make payment through the bank of their choice through RTGS/NEFT platform facilitated by SBT. The amount collected towards tender document fees and EMD of tenders shall be deposited into two pooled accounts of SBT (one for Govt. Departments and the other for PSUs), opened for the purpose at SBT Treasury Branch, Thiruvananthapuram . The amount collected into this account by way of cost of tender forms

shall be transferred to Treasury/PSUs on the very next day after opening the bid. The amount received under EMD in respect of L1 and L2 bidders of Government Departments shall also be transferred to Treasury/PSUs concerned in very next day after opening the bid . The amount of EMD of all unsuccessful bidders shall be refunded automatically to the bidder's account soon after selecting the two lowest bidders. The SBT shall make available payment scroll of transaction on this account to Finance (Secret) Department on daily basis. National Informatics Centre (NIC) shall customise e-procurement software to enable the provision for online payment in consultation with SBT.

4. User Departments /PSUs shall complete Vendor/Contractor registration in the web portal 'www.etenders.kerala.gov.in' with the assistance of NIC immediately.

5. All Government Departments and PSUs will strictly follow the directions issued vide Govt. orders read first and second above and ensure that no tender costing above Rs.25 lakh is processed without following e-procurement system after 31st March 2013.

By Order of the Governor


DR. V.P.JOY

Principal Secretary (Finance)

To

The Accountant General (Audit), Kerala, Thiruvananthapuram
The Accountant General (A&E), Kerala, Thiruvananthapuram
All Heads Of Departments/offices etc
The General Administration (SC) Departments
All Departments of Secretariat
All Private Secretaries to Ministers
The Private Secretary to Chief Minister
The Private Secretary to Leader of Opposition
All Secretaries to Government
The Secretary, Kerala Public Service Commission, Thiruvananthapuram (with CL)
The Registrar, University of Kerala/Cochin/Kozhikode/Kottayam (with C L)
The Registrar, High Court of Kerala
The Secretary, Kerala Human Rights Commission, Thiruvananthapuram
The Managing Director, Kerala State Road Transport Corporation,
Thiruvananthapuram (with C L)
The Secretary, Kerala State Electricity Board(with C.L)
The Secretary to Governor
The Nodal Officer, www.finance.kerala.gov.in
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Section Officer